

#### **Appendix 4 Who Needs to Provide Documents**

<b>Legal Entity Type</b>	<b>Who needs to be verified?</b>
Sole Trader	Business Owner
Partnership	Partners owning 25% or more of the business
	Account Signatories
Limited Company	All Directors
	All shareholders owning 25% or more of the business
	Account Signatories
Limited Liability Partnership	All capital shareholders owning 25% or more of the business
	Account Signatories
Charity	All Trustees
	Account Signatories
Schools	Head Teacher, Secretary, Chair of Governors
	Account Signatories
Trusts	All Trustees
	Settlor & Grantor(s)
	Beneficiaries (from trust deed)
	Account Signatories
Club, Association or Society	The Chairperson, Treasurer and Secretary