Holiday Let & Buy To Let Application Form



Account No.							
1. Company details	- Limited compo	any (for applica	nts applying in pe	ersonal names	s go to section 2)		
Company name							
Registration number							
Country of Registration							
Registered Office addre	SS						
			Postcode				
Time at this address	years	months					
Correspondence Address Is this the same as your Reg If NO, what is your correspondence address	gistered Office ado ondence address?	dress? Yes	No				
			Postcode				
Telephone number			Email addres	Email address			
Please list the names of all	l Directors and sha	reholders with a	shareholding gre	ater or equal	to 25%		
Name		Role	е		Shareholding	%	
Name		Role	е		Shareholding	%	
Name		Role	е		Shareholding	%	
Name		Role	е		Shareholding	%	

Please provide full details at Appendix 1 for any other companies whereby any of the above parties are either a director or 25% or greater shareholder, if those companies have any: shared security/assets, guarantee liabilities, inter-company lending, inter-company transactions

Business trading name Sole traders and partnerships only (if applicable) Title: Mr Mrs Miss Mr Mrs Miss Other Other Ms Ms Marital status: (single, married, civil partner, partner, divorced, widowed) First name: Middle name(s): Surname: Has your surname Yes No Yes No changed in the last 5 years? If 'Yes' what was your previous surname? If 'Yes' what was your previous surname? Date of birth: Nationality: Current address: Postcode: Postcode: Time at years months years months address:

2. Personal details all applicants

NOTE: IF YOU HAVE HAD ANY OTHER ADDRESSES IN THE LAST 3 YEARS, PLEASE PROVIDE DETAILS

Previous addresses:						
	Postcode:			Postcode:		
	Time at address:	years	months	Time at address:	years	months
	Postcode:			Postcode:		
	Time at address:	years	months	Time at address:	years	months
Contact details:	Home			Home		
	Mobile			Mobile		
	Email			Email		
	Preferred contact method:			Preferred conto	act	
Dependant children:	Number	Ages		Number	Ages	

IF THERE ARE MORE THAN 2 APPLICANTS, PLEASE COMPLETE THEIR DETAILS ON A SEPARATE APPLICATION FORM

3. Credit History For all names above

Have you ever been bankrupt or insolvent?	Yes	No	Yes	No
Have you ever failed to keep up payments on any mortgage, tenancy, loan, rent or credit card or had a property repossessed	Yes	No	Yes	No
as a result of either a voluntary arrangement or a court action?				
Have you ever had a County Court Judgement (CCJ) made against you for not making payments?	Yes	No	Yes	No
Have you ever had to make special arrangements (Individual Voluntary Arrangement, Debt Relief Order) with creditors to repay a debt?	Yes	No	Yes	No
Have you ever had a mortgage,	Yes	No	Yes	No
loan or tenancy refused?				
Have you, or any person normally living with you, ever been charged with any offences	Yes	No	Yes	No
other than driving offences, or convictions that are treated as				
spent under the Rehabilitation of Offenders Act 1974?				

If you have answered yes to any of the above questions, please provide additional information in Appendix 1.

Please include dates, amounts and details of the circumstances where possible.

I authorise Cumberland Building Society to obtain references from any bank/lender/landlord/accountant and to conduct searches at credit reference agencies against myself.

I understand if any responses are answered incorrectly, The Cumberland reserve the right to cancel the application.

Please print this application when you have fully completed, sign and return to us.

PLEASE NOTE WE DO NOT ACCEPT ELECTRONIC SIGNATURES.

Signature	Date
Signature	Date
Signature	Date
	,
Signature	Date

4. Residential details All applicants

Are you:	A homeowner?	A tenant?	A homeowner?	A tenant?			
		Refer to our criteria	guide for acceptable tenan	t types			
	Living with family?	Other	Living with famil	y? Other			
	lf ye	ou are a HOMEOWNER pl	ease complete this section				
Estimated value of property or sale price:			£	£			
Do you currently hav on your residential p	ve a mortgage property?	Yes No		Yes No			
Will this mortgage before the new more	be repaid tgage starts?	Yes No		Yes			
Name of lender:							
Outstanding baland	ce: £		£				
Monthly payment:	£		£	£			
		If you are a TENANT pleas	e complete this section				
	Ref	er to our criteria guide for	acceptable tenant types				
Monthly rent:	£		£				
Landlord's name:							

5. Employment & Income All applicants

Are you:	Sole	trader/pa	rtnership		E	mployed		So	le trader/pa	rtnershi	ip	Er	mployed	
	Com	pany Dire	ector		Retir	ed		Co	ompany Dire	ector		Retir	ed	
		l: ret	f already tirement	retire date (d, ente	er ')		If already retired, enter retirement date (MMYY)						
	othe (plea	er se give deta	ils)						her ease give deta	ils)				
Expected retirement age:														
Will your occupation change on	Yes		No					Ye	es	No				
	If YES,	, please g	ive detai	ls:				IfY	ES, please g	ive det	ails:			
			If yo	ou are l	EMPLO	OYED pled	se com	plete	this section					
Job title:														
Employer's name:														
Length of time in this employment:				yea	rs	mo	nths				yec	ırs	mo	nths
Is your job:		Perman	ient		Temporary				Perman	ent		Tem	porary	
		Full Tim	е		Part	Time			Full Tim	e		Part	Time	
		Fixed Te	erm Cont	ract		Other			Fixed Te	erm Cor	ntract		Other	
Income before Tax	(:	Wage/S	Salary		£		pa		Wage/Salary			£		pa
		Regulai	Overtin	ne	£		pa		Regulai	Overti	me	£		pa
		ls this guarante	ed?	Yes		No			ls this guarante	ed?	Yes		No	
		Average Commi	e Bonus/ ssion		£		pa		Average Commis		/	£		pa
		ls this guarante	ed?	Yes		No			Is this guarante	ed?	Yes		No	

If you are SELF EMPLOYED please complete this section for the main company you draw income from Nature of business: Trading name: How long has your business been established: Income year ending 20 20 Salary or regular draw **Amount** £ **Amount** £ Dividend income £ £ **Amount Amount** 20 Income year ending 20 Salary or regular draw **Amount** £ **Amount** £ Dividend income Amount £ **Amount** £ For all OTHER income sources, please complete this section Source Income: Source £ £ **Amount** pa **Amount** pa Is this Is this Yes No Yes No guaranteed? guaranteed? Source Source £ £ Amount Amount pa pa Is this Is this Yes No Yes No guaranteed? guaranteed?

6. Assets & liabilities All applicants

Please give details of ALL financial commitments you have, such as loans, credit cards, hire purchase agreements or maintenance payments. If you need more space, please use the Additional Information section in Appendix 1.

Description	Total Outstanding	Monthly Repayment	Applicant

Do you own other properties other than the residential property you provided details on in section 4? If yes, please complete our <u>property portfolio schedule</u>. If no, please continue.

7. Mortgage Requirement

Mortgage Amount & Repayment Term:	How much would you like to borrow?	£	Over how many years would you like to repay your loan?	
Repayment method:	Repayment	Interest only	Product	

Repayment Mortgage

With a repayment mortgage, each monthly payment you make consists of two parts, interest on the loan and repayment of part of the capital of the loan. With this type of mortgage you gradually pay off the amount you have borrowed, as well as the interest, over the term of the mortgage.

Interest Only Mortgages

It is very important that you understand the implications of an interest only mortgage.

- With an interest-only mortgage, your monthly payments do not repay any of the amount you have borrowed (which in this section we call the "loan"). They only cover the interest on the loan.
- · It is your responsibility to make sure that you have suitable arrangements to repay your loan by the end of the agreed term.
- If you want to repay your loan with an investment policy (for example, an endowment, ISA, PEP or pension), you should be aware of the following:
 - The policy's value when it ends is not normally guaranteed.
 - It is your responsibility to pay the premiums directly to the life assurance company or other provider. If you do not pay the premiums, there will not be enough money to repay the interest only loan at the end of the agreed term.
 - We recommend that you contact the life assurance company or other provider regularly to check that the current predicted maturity values of the policy are enough to repay the loan within the agreed term of the mortgage.
 - Each year, you should receive a statement from your life assurance company or other provider telling you how your policy has performed. It is very important that you monitor the performance of your policy and get advice if the predicted amount payable on maturity falls below the loan amount the policy is intended to repay.
 - A change in your personal circumstances, or changes in economic conditions which could reduce the return on investment policies, may make an interestonly loan less appropriate. We strongly recommend that you regularly review whether or not an interest only loan is still appropriate for you.
 - If you surrender or stop paying premiums into an investment policy, you may not get back what you have paid into the policy and you may lose valuable life cover. You would also need to make other arrangements to repay the loan amount within the agreed mortgage term.
- You must tell us below how you want to repay your loan. If your circumstances change and
 you will no longer be able to repay the loan in this way, it is your responsibility to make other
 arrangements to repay the amount by the end of the agreed mortgage term.
- If you cannot repay the full interest-only loan amount at the end of the agreed term, you will still have
 to pay the outstanding balance. Your remaining loan will have to be transferred to the capital and
 interest basis over a new term or you will have to sell your property to repay the money you owe us.

If all or part of your
mortgage is to be on
an interest only basis,
how do you plan to
repay this amount?

The sale of the property to be mortgaged	
Other (please specify)	

HOUSE PURCHASE (complete this section if you are purchasing a property)

Purchase price:	£							
Where is the deposit coming from?	Sale Proceeds	Estimated or comp	£					
	Own Savings	£						
	Loan	£						
	Gift	£	Is this gift repayable			No		
	Other (please give	details)						
Are you going to carry out any improvements? No Note: we do not accept mortgages for the purchase of properti that require structural improvements. For existing customers seeking further lending or for existing holiday let property own seeking further lending to fund structural improvements, we may consider such cases dependent upon the individual circumstant of the purchase of properticular that require structural improvements. For existing customers seeking further lending to fund structural improvements, we may consider such cases dependent upon the individual circumstant of the purchase of properticular that require structural improvements are considered.								
which you current	ing your existing mortgage ly own but which does not h	nave a mortgage on i	it please complete					
Estimated current value of the property:	£	Outstand Mortgage	e Balance:	£				
Original purchase price:	£	Original purchase	date:					
Lender name:		Account n	iumber:					
Please tell us what the purpose of any additional borrowing is:								
carried out to the property Does any part of this loan, additional money being re	erty have you had any build which required planning po either that being transferre sised, relate to funds borrow which do not benefit all bo	ed, or yed for Ye	es No No		If 'Yes', ple	etails below		
Additional information:								

8. Details of property to be mortgaged

Address of the property that will be mortgaged:									
		Postcode:							
Use of property:	Holiday Let	Buy to	Let	other (please s _l	pecify)				
If Holiday Let, how many weeks a year do you expect to		weeks							
let the property?	Estimated annua	al letting inc	ome	£					
What is the property type?	House	Flat	Bungalow	D	etached				
	Semi - Detached	Te	erraced	Oth	er				
Are there any legal restrictions for ownership	Yes	No	If 'Yes', please	give details					
or occupancy?									
If Holiday Let or Buy to Let	:								
Is the property:	Freehold	Herit	able for Scotla	nd (S	Scotland only)	Leasehold			
	15 (1)	the g	round rent		£	ау	/ear		
	If the property is leasehold, what is:	•	ne unexpired term of lease ne service and maintenance charge £				10.0x		
		the s	ervice and mai	ntenance char	rge £	a y	/ear		
What are the walls made of?	Brick	Stone	Concrete	Tim	ber Framed				
	other (please sp	ecify)							
What is the roof covering of the main building made of?	Tiles	Slate	Felt	Asphalt	Concrete	Metal			
	other (please spe	ecify)							
Rooms:	How many bedro	oms does the	property have?		How many acr	es of land?			
	How many habital	ble rooms do	es the property	have?					
	Living room(s)	Ва	throom(s)/wc	Kitch	nen(s)	Other			

Does the property have a garage?	Yes	No	If 'Yes', is it:	Single	Double	Integral
When was the property built?			ears old or being covered by NHB0			No
			ne name, fications			
What are the anticipated management / site fees, service charges and / or ground rent?						
Do you or any of your immediate family intend to occupy any part of the mortgaged property as a residential dwelling while the mortgage is outstanding?		No or your immediate 40% of the notation	nortgaged	Yes	No	

9. Valuation

Please read this section carefully.

We will assess the suitability of the property for mortgage purposes by a valuation or other means. If we do not carry out a valuation, or you are transferring your mortgage to us, we will not provide you with a copy of a valuation report. If we need a valuation report on the property we will ask a suitably qualified person to prepare this for us. This basic mortgage valuation report is designed to allow us to assess how suitable the property is as a security for the proposed loan. It is based on a limited inspection and does not contain all the information you will need about the property as the prospective owner and occupier of the property. There may be serious faults in the property which the basic mortgage valuation report does not reveal and there may be things missed out which do not matter to us but which would matter to you.

You must not rely on this report in any way when deciding whether or not to buy the property.

Neither we nor the valuer accept any responsibility to you or any other person for the basic mortgage valuation report, even if the valuer has been at fault in his or her limited inspection or report. Neither we nor the valuer will say whether the purchase price is reasonable.

The basic mortgage valuation report is not a building survey or a HomeBuyer Report, both of which need a much more detailed inspection and give much more information about the property. You will need to pay higher fees for these.

You should consider whether to arrange for a HomeBuyer Report or a building survey to be undertaken separately.

We charge for a basic mortgage valuation for loans above £750,000. The fee for this must be paid before the valuation is carried out.

How can the valuer gain access to the property?	Contact estate agent	Name of firm	Phone	
	Keys are available	Name	Phone	
	from	Name	Phone	

10. Legal Representation

The Society has differing requirements for legal represents Please read the sections below carefully and tick which one	
USING YOUR OWN SOLICITOR	
You can use your own solicitor to act for you and us, as long of the Society's requirements, in the following types of transact	•
Sole or joint borrower for holiday let property	
Buy To Let Portfolio Landlord	
Please check with your Relationship Manager that your nor requirements before you incur any costs, or alternatively pl	
Name and address of firm:	
	Postcode:
Name of person acting for you:	
Email address of solicitor:	
USING THE SOCIETY'S NOMINATED SOLICITOR	
	equires you to use one of its nominated panel firms of solicitors nited Company transactions. We have negotiated a fee scale

with these firms and have agreed service standards in place, which helps to manage the process and minimise risk.

- Limited Company Holiday Let
- Limited Company BTL up to 3 BTLs

- Limited Company Portfolio Landlord
- Personal ownership of the property but a limited company operates the business

We will appoint one of our firms to act for you, and us, and the firm appointed will contact you to progress the transaction.

If you wish to use your own solicitor to act for you we will appoint one of our firms to act for us and over see the process. In such cases there will be a charge made by the Society's solicitors for their services in addition to the charges made by your own solicitors, for which you will be responsible.

Please check with Relationship Manager that your nominated solicitor meets the Society's requirements before you incur any costs, or alternatively please check our website.

11. Keeping in touch All applicants

	1 / 1		,		est information about our product how you'd like us to contact you.	ts .	
	Email	SMS	Post	Phone	We may also use the personal information you have given		
Applicant 1:					us (together with other information) to personalise our communications to you.	Applicar	nt 1:
Applicant 2:					I'm happy for you to use my personal information in this w	Applicar ay:	nt 2:
					services which may be of interest n, please let us know how below.	to you.	
					idiaries so they can send you this our insurance partner for marketi		
Borderway F	inance Li	mited					
I'd like to receiv	ve informati	on from your	vehicle fin	ance by:			
	Email	SMS	Post	Phone			
Applicant 1:							
Applicant 2:							
it at any time k Cumberland br	oy emailing ranch or by v	us at help@d vriting to us d	umberland at Cumberl	l.co.uk; by cal and Building	information you can ask us to stop lling us on 01228 403141, by visiti Society, FREEPOST, Cumberland I our preferences as soon as possibl	ng any House,	
					ng it difficult to manage p to make it easier.	Yes	No
Do you have ar your ability to					aware of that may impact vices?		,
If yes, please or	utline your c	ircumstances	and the ex	rtra support y	ou require.		
Let us tell you h	now we'll use	that inform	ation, so yo	u know.			
	elp meet yo				on your account(s). This will be avoor dealing with your account(s), wi		
We need your r	permission fo	or us to do th	is You can y	withdraw tha	t at any time by contacting us		

Please tick the box if you're happy for us to use and record your information in this way.

12. Declarations All applicants

- a. I/we am/are 18 or over.
- b. I/we agree to follow your rules (a copy is available from any branch).
- c. The loan will be used for the purposes I/we have given in this application.
- d. I/we understand that you will not confirm that the purchase price is reasonable.
- e. I/we agree to you transferring or otherwise passing on the benefit of any loan, mortgage and other security for the loan to any other organisation, for example, a building society or associated company of a building society, without contacting me/us. I/we acknowledge that if this transfer took place I/we would no longer be a borrowing member of the Society.
- f. If you are taking a guarantee, insurance or other form of security from someone else to cover my liabilities, I/ we give you my permission to pass on any confidential financial information about me to the person giving the guarantee, insurance or other security, or their legal adviser. I/we understand that this permission relates to any time during the term of the loan, not just now.
- g. I/we understand that all guarantors and providers of extra security are required to get independent legal advice before giving the guarantee or providing the security and that this loan cannot start until the advice has been given
- h. I/we understand that the first person applying will be the 'representative borrower' as defined in the Building Societies Act 1986. They will be the only person applying who has membership and voting rights.
- If my/our loan is released in stages and payments are made by direct debit, my/our bank account may be debited with the new monthly payment without me/us being given further notice.
- If the special offer I/we am taking includes a cashback, refund or valuation fee or contribution towards legal costs, I/we understand this will be sent to my/our solicitor with the funds for this loan.
- k. When this mortgage is complete, you may change the address on the savings and investment accounts I/we have with you to show my/our new address if I/we have moved home.
- I/we understand that I/we can find details of your complaints procedure in the leaflet Complaints Procedure and The Financial Ombudsman Service, which is available from any branch.
- m. I/we understand that you may make periodic searches of the Cumberland Group records, credit reference and fraud prevention agencies to manage my/ our account with you, to take decisions regarding credit, including whether to make credit available or to continue or extend existing credit.
- n. I/we agree that the buildings insurance policy for the property, detailed in section I above, will have the Society's interest noted as mortgagees, that the insurance cover will remain in force at all times, that the sum insured will be maintained at a minimum of the full re-building cost of the property based on our latest valuation report, that any damage to the property will be repaired/reinstated in full, and that the policy cover must include fire; lightning; aircraft; explosion; earthquake; storm; flood; escape of water or oil; riot; malicious damage; theft or attempted theft; falling trees and branches and aerials; heave;

- landslip; collision; subsidence; accidental breakage of glass and sanitary wear; accidental damage to underground services; public liability to anyone else.
- I/we authorise Cumberland Building Society to obtain references from any bank/lender/landlord/ accountant and from my current or previous employer, and to conduct searches at credit reference agencies against all applicants and guarantors.

I/we understand and confirm that I/we:

- have received an explanation and understand the various mortgage repayment methods.
- have received an explanation of and understand the interest-only mortgage notes in section 7.
- am/are satisfied that any existing policies being used in connection with this mortgage are suitable for the purpose and that in agreeing to the loan.
- am/are satisfied that any existing policies being used in connection with this mortgage are suitable for the purpose and that agreeing to the loan, unless specific financial advice has been requested, the Society is not commenting on the suitability of such policies.
- will keep all policies up to date by making separate payments direct to the life assurance company or other provider.
- will make sure that any policies being used in connection with this mortgage have started before contracts are exchanged or the mortgage starts.
- will cancel the existing policy, and will not do this until receipt of confirmation that the new policy has started, if a new life policy is being arranged to replace an existing policy.
- have considered how the mortgage will be repaid upon death or suffering a serious illness and that enough life cover or other protection is in place. Any cover with my current employer will end when leaving that employment.
- will keep safe any policy documents relating to policies that are being used in connection with this mortgage.

12. Declarations All applicants

If your loan is classed as an Investment Property Loan, then the following declaration also applies:

Declaration for exemption relating to Investment Property Loans

I/we am/are entering into this agreement wholly or predominantly for the purposes of a business carried on, or intended to be carried on, by me/us.

I/we understand that I/we will not have the benefit of the protection and remedies that would be available to me under the Financial Services and Markets Act 2000 if the loan was a regulated mortgage contract under the Financial Services and Markets Act 2000.

I/we am/are aware that if I/we am/are in any doubt as to the consequences of the loan not being regulated by the Financial Services and Markets Act 2000, then I/we should seek independent legal advice.

I/we confirm that I/we am/are aware that I/we, or any member of my/our immediate family, shall not live in the property for the duration of this loan.

To be signed by all Sole Traders, Partnerships and Limited company directors. PLEASE NOTE WE DO NOT ACCEPT ELECTRONIC SIGNATURES.

The information I have provided on this form is correct, as far as I know. I have read and fully understand all the notes in this application form.

I agree that Cumberland Building Society will process my personal data in accordance with the <u>Privacy Policy</u>.

I am aware of any early repayment charges which will apply to this loan shown in Section 8 of the Mortgage Quotation.

Signature	Date
Signature	Date

Appendix 1

Customer Note: Only complete this section if additional information was asked for or would not fit in earlier sections.

ditional information		
Company Name	Company Registration Number	Reason for Connection
Company Name	Company Registration Number	Reason for Connection
edson for Connection; Snarea se	curity/assets, Guarantee Habilities, Inter-coi	mpany lending, Inter-company transactions

